

# Gatwick Detainees Welfare Group

*Registered charity No: 1124328*

*Company Limited by Guarantee Registered  
in England and Wales No. 4911257*

## **ANNUAL REPORT 2009**

**Patrons:**  
Lord Dholakia  
Baroness Williams of Crosby

***GDWG is grateful for the support of***

**The 29th May 1961 Charitable Trust**  
**The A B Charitable Trust**  
**The Bromley Trust**  
**Crawley Borough Council**  
**The Diana Princess of Wales Memorial Fund**  
**The Eleanor Rathbone Charitable Trust**  
**The Esmée Fairbairn Foundation**  
**The Jill Franklin Trust**  
**The Joseph Rank Trust**  
**The Lankelly Chase Foundation**  
**Lloyds TSB Foundation for England and Wales**  
**The Longley Trust**  
**The Norda Trust**  
**The Souter Charitable Trust**  
**The Sussex Community Foundation**  
**The Tinsley Foundation**  
**The Tudor Trust**  
**Volunteering England**

***and many others who have helped us in the past.***

**The Guardian**  
**Charity Awards 2004**  
in association with Sainsbury's  
**Winner**



**The Queen's Award for  
Voluntary Service 2005**

# Gatwick Detainees Welfare Group 2009

## Comments from detainees

- *A mobile message :*  
many thanx 4 been there 4 me, am released, plz keep in touch, God bless u
- *A Brook House detainee wrote :*  
Thanks for everything. For helping me with clothes and phonecards. I am really appreciating you For your Charity support: And we, as detainees, we are very lucky to have people like you to support us. Somehow Thanks a lot for your kind support: Bless you.
- *A Brook House detainee wrote :*  
Good afternoon. Thanks a lot for the clothes you send to me, I appreciate. And at this same time commends on all this good works you and your organization has been doing to help mankind etc just keep-up, God will truly bless and reward you and the source of your income. Amen.
- *A Brook House detainee wrote:*  
Your organization made my Christmas worth awhile. As you have touched my heart so I know that have also touched many souls. God will continue to provide for you to be able to reach and help more hopeless.
- *A Brook House detainee wrote:*  
My letter is to thank you for the help you have given me in regarding my situation. I just would like to wish you a very merry Christmas and a happy new year. I also wish you the best of luck in anything you do in life. My family is also grateful for the help you have given me and may God bless and keep you safe. Once again thank you from the bottom of my heart and I hope to speak to you soon. Thank you. Love from Marcus and from God.
- *A Tinsley House detainee wrote:*  
My heartist thanks for your kind help. U provided me phone card and dress. it make very happy to me...one second thank you very much for help.
- *A Tinsley House detainee wrote:*  
I moved back to harare God is good I met one of my church members and he accommodated me I am looking for accommodation kate thank you so much for your support God bless you but life is hard because we are using American dollars. It is very hard to get it. I trust that God is going to help me. I won't forget about you guys keep on doing that job. I will be happy to see you in life here in Zimbabwe. say hello to your group. God bless.
- *A Brook House detainee wrote:*  
Hope you're all fine; doing your charity work for helping others in need (Bless you all). I am fine. Only cold in here...I do really appreciate for your kindness on us; and thanks to God for your charity work.

# Gatwick Detainees Welfare Group 2009

## Chair's report

This time last year our most pressing worry was the opening of the new centre, Brook House, with 420 detainees and the huge demands that this would make on the staff and volunteers. I believe we have managed well in this expanded role, though it has been a real test at times. The Management Committee concluded that we needed to recruit more staff and volunteers and find sufficient funding and we have achieved this. I am convinced that GDWG through its staff and volunteer visitors is having a beneficial effect on the difficult lives of those detained at Gatwick. This good effect is only possible because of a number of people. Nic Eadie with a new title, Director, to better describe his post, is an excellent leader of the first-rate team of Anna Pincus, Louise Peim and Hannah Jackson. Our dedicated and caring volunteers are the backbone of the organisation and without them we would truly not exist. Our generous funders, listed elsewhere, enable us to be the successful group we are, and otherwise we would be a very much smaller and less effective charity.

I thank my fellow trustees for their work through the year. In particular, I thank Adrian Radford who has recently resigned as our Treasurer. We owe him a huge debt of gratitude. He was one of the founders of the group, initially working as volunteer visitor using his fluent Spanish and in 1996 becoming Treasurer – a role he held ever since. He has guided us through many hazardous times and I will miss his wise counsel. I also thank Felicity Dick whose is ever aware of our financial needs and as our Fundraiser fortunately and through persistent hard work continues to be successful. Lizi Storey also resigned as a Trustee early in the year and I thank her for her contribution to GDWG. Bob Dare, an experienced visitor, joined us as a new Trustee towards the end of the year.

The new website launched this year is I believe a better reflection of our work and the recently revised Business Plan and numerous Guidelines and Policies are an essential part of being a successful, well governed charity.

**John Barrett**  
**Chair**  
March 2010

# Gatwick Detainees Welfare Group 2009

## Director's report

2009 has certainly been a year unlike any other in the history of the organisation. Client numbers have increased dramatically, we have expanded to four staff, and our volunteer force has risen by approximately 70%. All of this has come as a result of the opening of Brook House in March, which has given us some significant new challenges as visitors to those held there. It was clear from the start that the new centre would be a very different environment to that in Tinsley House, with a number of factors combining to produce a very volatile environment.

It soon became obvious that many more of the detainees in Brook House had come straight from prison, which was a major difference to Tinsley House. The high security environment also allowed UKBA to send a large number of detainees who were deemed unsuitable to be held elsewhere and a considerable number of those transferred had already been in detention for extremely long periods. By the end of the 2009, we knew of almost 20 detainees in Brook House who had been in immigration detention for over 12 months, and we can safely assume that there are more who have not been in contact with us. The main result of these factors was that conditions in the Centre quickly became quite unsafe for many of those held there, and the staff who worked there. Many of the staff appeared to be new to this kind of work, and many of them left their jobs due to the stress and the difficult working conditions. We began to receive almost daily reports of violence, self-harm and drug abuse on the wings. The riot in A wing that took place in June demonstrated that the situation was getting out of control, and that there needed to be changes to make the centre a safer place.

Our work at Brook House started to dominate much of what the office staff were focusing on, but we were also careful to ensure that we did not forget about those held at Tinsley House, especially women and children, whose conditions were heavily criticised in the HM Inspector of Prisons report, following their inspection of the Centre in August. In response to that report, UKBA introduced new guidelines limiting the length of stay for children in Tinsley House to just 24 hours, and 72 hours for single women, although it now appears that these are not being strictly adhered to in all cases. Last year saw significant campaigning from a number of charities and other organisations, arguing for the end of the detention of children for immigration purposes, although to date the government seems clear in its intention to continue this practice.

As immigration continues to dominate the headlines, often in a very negative sense, enquiries from people interested in volunteering with us have never been higher. We recruited record numbers of new volunteers last year, but even so were unable to take on everyone who wanted to work with us. I never cease to be amazed at the dedication, compassion and patience of our volunteers, who take on what is often emotionally draining work, hearing things that are difficult to hear, yet in doing so sharing the problems of those who just want someone to listen and to care about what they are saying. We continue to hear glowing reports of visits made to the detainees we speak to, confirming how important this contact is to people held in detention.

Unfortunately 2009 saw one valued and long-serving member of staff, Tanvier Hussain, leave us, while we welcomed two new employees in Louise Peim and Hannah Jackson. Along with Anna Pincus, they have provided me with the best team I could ask for, and I would like to state my enormous thanks to them all for their dedication and hard work, and for making me laugh when I needed it most. I would also like to thank all of the trustees for their support throughout the year. I feel that we go into 2010 with huge challenges still facing us, but in the strongest possible position to continue all of the fine work the group has been doing for the last fifteen years.

**Nic Eadie**  
**Director**  
March 2010

# Gatwick Detainees Welfare Group 2009

## Facts and Figures

In 2009 our total client numbers **increased by over a third** compared to the previous year, due to the opening of Brook House. The new centre was opened a wing at a time, and took several weeks to reach full capacity. Also it took a while for the word to spread amongst detainees about the services that we provide, so that it was not until the latter part of the year that the centre started to produce the majority of our new referrals. Looking at the difference between Tinsley House and Brook House, it is already clear that detainees appear to be staying longer in Brook House. For example, 64 of our 2009 clients were still in the centre at the time of writing (end of February 2010), while the corresponding figure for Tinsley was only 14. However, it has become increasingly difficult for us to find out any information about what happens to detainees after they leave both centres, meaning that we are unable to give a completely accurate picture of either how long people are staying in the centres, or where they go after they leave.

In terms of where detainees came from, Nigeria and Afghanistan were once again the most common countries of origin. Yet again other states high on the list were Eritrea, Algeria, Somalia, Iraq and Iran, countries for which securing travel documents or finding safe routes of return are extremely difficult, meaning that many of these people ended up being detained for extremely long periods, not allowed to stay here, but not able to be sent back.

These statistics are based only on those detainees with whom we had contact.

### Assistance

Phonecards remained the most common request amongst detainees, and we supplied record numbers. Likewise, we provided more clothes than ever before, sending over 1400 parcels to almost 600 detainees. Finding new lawyers for detainees remained very difficult, so our role was largely limited to speaking to existing solicitors, and signposting sources of legal advice to those who needed it. We gave over £3500 to those being removed and to pay for families of those in detention to come and visit them, almost double the sum we spent last year.

Type of assistance	Detainees assisted in 2007	Detainees assisted in 2008	Detainees assisted in 2009
Telephone card	343	568	717 (TH 432, BH 285)
Clothing	268	481	575 (TH 388, BH 187)
Toiletries	231	322	174 (TH 143, BH 31)
New solicitor	22	11	5 (TH 1, BH 4)
Legal liaison / signposting of legal advice	236	217	310 (TH 168, BH 142)
Section 4 Applications			30 (TH 16, BH 14)
Referral / liaison with other agencies	70	60	123 (TH 31, BH 92)
Liaison with friends or family	28	23	46 (TH 27, BH 19)
Removal money for destitute detainees	30 (£650)	84 (£1695)	97 - £2005 (TH 72 - £1480) (BH 25 - £525)
Transport costs for family visits	N/A	11 (£508)	51 - £1522 (TH 28 - £843) (BH 23 - £679)

# Gatwick Detainees Welfare Group 2009

## Length of detention

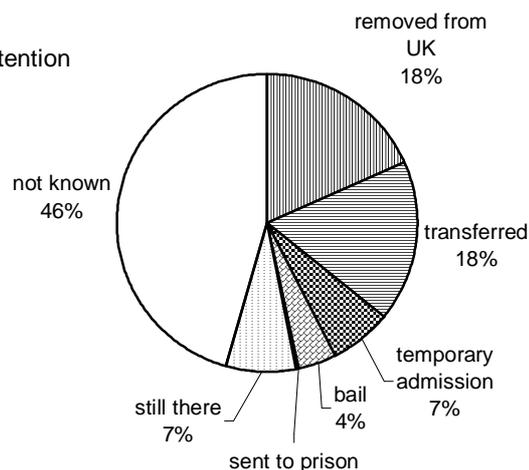
A full and proper assessment of how long people are spending detained in the new centre has been problematic, but it is true to say that on the whole detainees spend longer in Brook House than they do in Tinsley House. There are a significant number of detainees in both centres who have spent over a year in detention, particularly in Brook House, including eight who have spent over two years in detention, and one man who has so far spent almost four years detained.

Period of detention	Number of detainees held	Percentage of total
0-7 days	157 (TH 151 - 24%) (BH 6 - 1%)	15%
1 week - 1 month	291 (TH 243 - 38%) (BH 48 - 12%)	28%
1 - 2 months	98 (TH 73 - 11%) (BH 25 - 6%)	9%
2 - 4 months	115 (TH 50 - 8%) (BH 65 - 16%)	11%
4 - 6 months	37 (TH 15 - 2%) (BH 22 - 5%)	3%
Over 6 months	32 (TH 18 - 3%) (BH 14 - 3%)	3%
Still there	78 (TH 14 - 2%) (BH 64 - 15%)	7%
Not known	254 (TH 78 - 12%) (BH 176 - 42%)	24%

## Where detainees went after detention at Gatwick

	Tinsley House	Brook House	Total
Removed	146 (23%)	48 (11%)	194 (18%)
Transferred	126 (19%)	60 (14%)	186 (18%)
TA	50 (8%)	22 (5%)	72 (7%)
Bail	25 (4%)	19 (5%)	44 (4%)
Still there	14 (2%)	64 (16%)	78 (7%)
Sent to prison	0	4 (1%)	4
Not known	281 (44%)	203 (48%)	484 (46%)

Destination after detention at Gatwick: total



# Gatwick Detainees Welfare Group 2009

## Detainee profile

	Tinsley House	Brook House	Total
Total detainees assisted	642	420	1062
Asylum	323 (50%)	217 (52%)	540 (51%)
Non-asylum	106 (17%)	96 (23%)	202 (19%)
Not known	213 (33%)	107 (25%)	320 (30%)
Male	583 (91%)	420 (100%)	1003 (94%)
Female	59 (9%)	0	59 (6%)
UASC	23 (3.5%)	9 (2%)	32 (3%)
Children with family	25 (4%)	0	25 (2.5%)
18-21	91 (14%)	51 (12%)	142 (13%)

## Visiting stats

	Tinsley House	Brook House	Total
Visited	174 (27%)	170 (40%)	344 (32%)
0-7 days	26 (15%)	22 (13%)	48 (14%)
1 week - 1 month	74 (43%)	66 (39%)	140 (40%)
1 - 2 months	36 (21%)	30 (18%)	66 (19%)
2 - 4 months	16 (9%)	14 (8%)	30 (9%)
4 - 6 months	9 (5%)	7 (4%)	16 (5%)
Over 6 months	4 (2%)	3 (2%)	7 (2%)
Still there (in Feb 10)	9 (5%)	28 (16%)	37 (11%)

We recruited **47 new volunteers** in 2009 and **14 volunteers left** in the same period. We had **85 active volunteers** at 31 December 2009

Detainees in **Tinsley House** came from 68 countries (**top ten in bold**):

**Afghanistan (97)**, Albania (2), Algeria (12), Angola (5), Armenia (1), Bangladesh (10), Belarus (2), Bolivia (1), Burma (1), Burundi (1), Cameroon (2), **China (16)**, Congo Brazzaville (4), Cuba (1), Dominica (1), DRC (11), Ecuador (2), Egypt (7), **Eritrea (47)**, Ethiopia (3), Gambia (12), **Ghana (26)**, Grenada (1), Guinea (1), **India (30)**, Iran (13), **Iraq (33)**, Ivory Coast (5), **Jamaica (28)**, Kenya (2), Kosovo (5), Liberia (5), Libya (2), Lithuania (1), Malawi (7), Malaysia (2), Mali (1), Mauritania (1), Mongolia (3), Mozambique (3), Namibia (2), Nicaragua (1), **Nigeria (97)**, **Pakistan (24)**, Palestine (3), Portugal (1), Russia (2), Rwanda (1), Senegal (1), Seychelles (1), Sierra Leone (6), Somalia (10), South Africa (6), **Sri Lanka (16)**, Sudan (9), Syria (3), Tanzania (1), Togo (1), Trinidad and Tobago (2), Tunisia (2), Turkey (3), Uganda (3), Ukraine (6), USA (2), Uzbekistan (1), **Vietnam (20)**, Zambia (1), Zimbabwe (4), Not known (6)

Detainees in **Brook House** came from 60 countries (**top ten in bold**):

**Afghanistan (37)**, Albania (2), **Algeria (34)**, Angola (2), Bangladesh (8), Belarus (1), Belgium (3), Burundi (2), Cameroon (5), **China (15)**, Colombia (2), Congo Brazzaville (3), Croatia (1), DRC (13), **Eritrea (16)**, Ethiopia (2), France (2), Gambia (6), Georgia (1), Ghana (11), Guadeloupe (1), Guinea (1), Guyana (1), **India (28)**, **Iran (15)**, **Iraq (18)**, Ivory Coast (4), **Jamaica (21)**, Kenya (3), Lebanon (5), Liberia (2), Libya (3), Malawi (1), Mauritius (1), Mongolia (1), Morocco (1), **Nigeria (46)**, **Pakistan (25)**, Palestine (6), Peru (1), Russia (1), Rwanda (1), Sierra Leone (2), **Somalia (15)**, South Africa (2), Sri Lanka (8), St Lucia (1), Sudan (6), Swaziland (1), Taiwan (1), Tanzania (1), Togo (1), Trinidad and Tobago (3), Turkey (2), Uganda (6), Ukraine (2), USA (2), Uzbekistan (1), Vietnam (4), Zimbabwe (6)

**Total** detainees from 83 countries (**top ten in bold**):

**Afghanistan (134)**, Albania (4), **Algeria (46)**, Angola (7), Armenia (1), Bangladesh (18), Belarus (3), Belgium (3), Bolivia (1), Burma (1), Burundi (3), Cameroon (7), **China (31)**, Colombia (2), Congo Brazzaville (7), Croatia (1), Cuba (1), Dominica (1), DRC (24), Ecuador (2), Egypt (7), **Eritrea (63)**, Ethiopia (5), France (2), Gambia (18), Georgia (1), **Ghana (37)**, Grenada (1), Guadeloupe (1), Guinea (2), Guyana (1), **India (58)**, Iran (28), **Iraq (48)**, Ivory Coast (9), **Jamaica (49)**, Kenya (5), Kosovo (5), Lebanon (5), Liberia (7), Libya (4), Lithuania (1), Malawi (8), Malaysia (2), Mali (1), Mauritania (1), Mauritius (1), Mongolia (4), Morocco (1), Mozambique (3), Namibia (2), Nicaragua (1), **Nigeria (143)**, **Pakistan (49)**, Palestine (9), Peru (1), Portugal (1), Russia (3), Rwanda (2), Senegal (1), Seychelles (1), Sierra Leone (8), Somalia (25), South Africa (8), Sri Lanka (24), St Lucia (1), Sudan (15), Swaziland (1), Syria (3), Taiwan (1), Tanzania (2), Togo (2), Trinidad and Tobago (5), Tunisia (2), Turkey (5), Uganda (5), Ukraine (8), USA (4), Uzbekistan (2), Vietnam (24), Zambia (1), Zimbabwe (10), Not known (6)

# Gatwick Detainees Welfare Group 2009

## Treasurer's report

The charity was incorporated and the assets and liabilities of the old charity were transferred into the new charity on 31 March 2009.

The results for the year ended 31 December represents nine months income and expenditure covering the period from 1 April 2009 to 31 December 2009. This discloses an income of £137,239 and expenditure of £103,737. The results for the period are satisfactory and I would like to thank all the funders both large and small for their donations in support of the charity's work.

With the opening of Brook House demand for our support has increased and we expect this to continue. Our funding position has strengthened and gives us confidence to meet the likely increased demand in the future.

**Adrian Radford**  
**Treasurer**

March 2010

**GATWICK DETAINEES WELFARE GROUP**

**Registered Charity No 1124328  
Company Limited by Guarantee  
Registered in England & Wales No 4911257**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31 DECEMBER 2009**

## GATWICK DETAINEES WELFARE GROUP

### Charity Information

Trustees	Mr John Barrett Mr Iyadh Daoud Mrs Felicity Dick Mrs Doreen Johnson Mr Stewart Mutero Mr Adrian Radford Mrs Anna Seddon Mrs Elizabeth Storey
Registered address	225 Three Bridges Road Pound Hill Crawley, West Sussex RH10 7LG
Independent examiner	Darren Harding FCCA Richard Place Dobson 1-7 Station Road Crawley West Sussex RH10 1HT
Solicitors	Pothecary Witham Weld 70 St George's Square London, SW1V 3RD
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

## **GATWICK DETAINEES WELFARE GROUP**

### **DIRECTOR'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2009**

The directors present their report and the accounts for the year ended 31 December 2009. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities issued in March 2005".

#### **Structure, governance and management**

Gatwick Detainees Welfare Group is a company limited by guarantee no 4911257 and is a registered charity No 1124328. Its governing document is its Memorandum and its Articles of Association. Its address is 225 Three Bridges Road, Crawley, West Sussex, RH10 1LG.

The activities of the old unincorporated charity (GDWG Charity No 1053730) continued until 31 March 2009. The assets and liabilities of this charity were transferred to the new charity on 31 March 2009 which commenced activity on 1 April 2009. The new charity (No 1124328) was consequently dormant until 31 March 2009.

The trustees who are also directors who held office during the year ended 31 December 2009 were:

Mr John Barrett(Chair)  
Mr Adrian Radford (Treasurer)  
Mr Iyadh Daoud  
Mrs Felicity Dick  
Mrs Doreen Johnson  
Mr Stewart Mutero  
Mrs Anna Seddon  
Mrs Elizabeth Storey

The trustees are appointed by the members at the AGM and they meet approximately monthly. The governing document allows for a member of the executive committee to be appointed to fill a casual vacancy. This appointment must then be ratified by the members at the AGM. The maximum number of members of the executive committee is 12.

#### **Risk Management**

The trustees have identified the major risks to which the charity is exposed and have put in place systems to mitigate those risks. These are constantly under review to reflect changes in legislation and circumstances.

#### **Public Benefit**

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity,

#### **Objectives and activities**

The object of the charity is the charitable relief of immigrants and refugees who are suffering hardship, distress or are in need with particular reference to those who are imprisoned or detained by the UK Border Agency of the United Kingdom whether in holding centres, prisons or police stations. The charity has four paid employees, otherwise it is entirely staffed by volunteers, now numbering around 95, who visit detainees held at Tinsley House Immigration Removal Centre and Brook House Immigration Removal Centre, Gatwick.

#### **Activities and performance**

The activities and performance for the year are set out in the Annual Report

#### **Financial review**

Net incoming resources for the year totalled £33,501 as shown on the statement of financial activities on page 6 of the accounts. All of the assets of the charity are used to carry out its objectives.

## **GATWICK DETAINEES WELFARE GROUP**

### **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2009**

#### **Reserves policy**

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately 4 months expenditure. This provides sufficient funds to cover management and administration and urgent detainee support costs.

#### **Statement of responsibilities of the Trustees**

The trustees are required under the governing document of the charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the trustees are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities



John Barrett  
On behalf of the Board

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

### **GATWICK DETAINEES WELFARE GROUP**

I report on the accounts of the charity for the year ended 31 December 2009 which are set out on pages 6 to 11.

#### **Respective Responsibilities of the Executive Committee and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 43(2) of the Charities Act 1993(the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts (under section 43(3)(a) of the 1993 Act);
- (ii) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- (iii) to state whether particular matters have come to my attention.

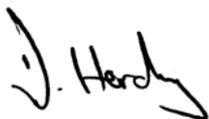
#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with Section 41 of the Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Darren Harding FCCA  
Richard Place Dobson  
1-7 Station Road  
Crawley  
West Sussex  
RH10 1HT

18 March 2010

**GATWICK DETAINEES WELFARE GROUP**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2009 #**

**INCOMING RESOURCES**

	NOTE	GENERAL PURPOSES £	RESTRICTED FUNDS £	TOTAL FUNDS £
Incoming resources from generated funds				
Grants received	2	11000.00	123053.50	134053.50
Donations		2886.72	0.00	2886.72
Interest Receivable		0.00	298.40	298.40
<b>Total incoming resources</b>		<u>13886.72</u>	<u>123351.90</u>	<u>137238.62</u>

**Resources expended**

**Charitable activities**

Salary costs		0.00	59421.74	59421.74
Pension contributions		0.00	3676.03	3676.03
Recruitment expenses and CRB costs		0.00	679.00	679.00
Staff expenses		0.00	1761.52	1761.52
Volunteer Visitors Expenses		0.00	6143.27	6143.27
Telephone Cards		0.00	3823.00	3823.00
Detainees Welfare		0.00	2973.59	2973.59
Training		0.00	2227.62	2227.62
Rent		0.00	7164.00	7164.00
Telephone		0.00	3102.19	3102.19
Insurance		0.00	1278.19	1278.19
Sundry expenses		0.00	405.33	405.33
Depreciation		102.12	232.17	334.29
Postage, Printing and Stationery		0.00	2079.52	2079.52
Computer expenses		0.00	2144.17	2144.17
Repairs and renewals		0.00	129.33	129.33
Website costs		0.00	2702.50	2702.50
Translation costs		0.00	2216.34	2216.34
Bank charges		65.85	0.00	65.85
Subscriptions & books		0.00	260.00	260.00
<b>Total charitable expenditure</b>		<u>167.97</u>	<u>102419.51</u>	<u>102587.48</u>

**Governance costs**

Independent examiner's fee		1150.00	0.00	1150.00
----------------------------	--	---------	------	---------

**Total resources expended**

	<u>1317.97</u>	<u>102419.51</u>	<u>103737.48</u>
--	----------------	------------------	------------------

**Net incoming /(outgoing) resources**

	12568.75	20932.39	33501.14
--	----------	----------	----------

**Transferred on incorporation**

	21056.12	35245.89	56302.01
--	----------	----------	----------

**Fund balances at 31 December 2009**

5&6	<u>33624.87</u>	<u>56178.28</u>	<u>89803.15</u>
-----	-----------------	-----------------	-----------------

There are no other recognised gains or losses other than through the statement of financial activities.

# Note: The Charity took responsibility for the provision of services to detainees from the previous unincorporated charity (No 1053730 Gatwick Detainees Welfare Group) from 1 April 2009.

Therefore the above incoming resources and resources expended represent 9 months activities.

**GATWICK DETAINEES WELFARE GROUP****BALANCE SHEET AT 31 DECEMBER 2009**

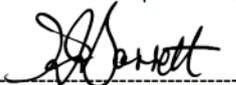
	NOTE	2009 £	2008 £
<b>Fixed assets</b>			
Tangible assets	3	<u>2637.15</u>	<u>0.00</u>
<b>Current assets</b>			
Debtors:			
Other debtors		0.00	0.00
Prepayments		370.23	0.00
Cash at Bank Current Account		6996.52	0.00
Cash at Bank Deposit Account		83138.51	0.00
Cash in Hand		<u>118.40</u>	<u>0.00</u>
		<u>90623.66</u>	<u>0.00</u>
<b>Current liabilities</b>			
Creditors : amounts falling due within one year			
PAYE & NI		2216.42	0.00
Pension contribution		128.75	0.00
Accruals		<u>1112.50</u>	<u>0.00</u>
		<u>3457.67</u>	<u>0.00</u>
<b>Net current assets</b>		87165.99	0.00
<b>Total assets less current liabilities</b>		<u>£ 89803.15</u>	<u>0.00</u>
<b>Funds</b>			
General Purposes Fund	5	33624.87	0.00
Restricted Funds	6	<u>56178.28</u>	<u>0.00</u>
		<u>£ 89803.15</u>	<u>0.00</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act for the year ended 31 December 2009. No member has deposited a notice pursuant to section 476, requiring and audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts so far as applicable to the Company

These accounts were approved by the Board on 18 March 2010.

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.



M John Barrett, Director



Felicity Dick, MBE, Director

Company registration number: 4911257

## GATWICK DETAINEES WELFARE GROUP

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2009

#### 1. ACCOUNTING POLICIES

##### 1.1 BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention. The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

##### 1.2 INCOMING RESOURCES

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### 1.3 OUTGOING RESOURCES

All expenditure is accounted for on an accruals basis.

##### 1.4 TAXATION

The charity is not subject to corporation tax or any taxes on income or gains arising from its charitable objectives.

##### 1.5 DEPRECIATION

All assets costing more than £100 are capitalised.

Depreciation is provided using the following rate and basis to reduce by annual instalments the cost, less the residual value of the tangible assets over their estimated useful lives:

Furniture and Equipment : 15% on a reducing balance basis

#### 2. GRANT INCOME

	2009 Unrestricted £	2009 Restricted £	2009 Total £
Longley Trust	0.00	1000.00	1000.00
Norda Trust	0.00	10000.00	10000.00
Crawley Borough Council	0.00	1400.00	1400.00
Lankelly Chase	0.00	10000.00	10000.00
Volunteering England	0.00	25177.50	25177.50
Diana Princess of Wales Memorial Fund	0.00	10426.00	10426.00
Eleanor Rathbone Charitable Trust	0.00	2000.00	2000.00
Esmee Fairbairn Foundation	0.00	21653.00	21653.00
The Tudor Trust	0.00	20000.00	20000.00
The Lloyds TSB Foundation for England and Wales	0.00	11397.00	11397.00
The Joseph Rank Trust	0.00	5000.00	5000.00
29th May 1961 Charitable Trust	0.00	5000.00	5000.00
The Bromley Trust	10000.00	0.00	10000.00
The Tinsley Foundation	1000.00	0.00	1000.00
	<u>11000.00</u>	<u>123053.50</u>	<u>134053.50</u>

**GATWICK DETAINEES WELFARE GROUP**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2009**

**3. FIXED ASSETS**

	Furniture & Equipment
Cost	
Transfer on incorporation	7801.66
Cost carried forward at 31 December 2009	<u>7801.66</u>
Depreciation	
Transfer on incorporation	4830.22
Charge for period	334.29
Depreciation carried forward at 31 December 2009	<u>5164.51</u>
Net book value at 31 December 2009	<u><u>2637.15</u></u>

**4. UNRESTRICTED FUNDS**

	2009 £
Transfer on incorporation	21056.12
Net incoming resources for the year	12568.75
Balance at 31 December 2009	<u>£ 33624.87</u>

**5. RESTRICTED FUNDS**

	Transfer on incorporation	Income	Expenditure	At 31.12.09
	£	£	£	£
The Allen Lane Foundation	480.20	0.00	54.02	426.18
The Allen Lane Foundation(2)	5000.00	0.00	5000.00	0.00
Awards for All	1369.54	0.00	150.08	1219.46
Bernadette Charitable Trust	249.48	0.00	28.07	221.41
The A & B Charitable Trust	2916.67	0.00	2916.67	0.00
The Tudor Trust	10000.00	20082.87	15000.00	15082.87
Lloyds TSB Foundation for England and Wales	6455.00	11449.47	8354.50	9549.97
Awards for All(2)	5025.00	0.00	5025.00	0.00
The Joseph Rank Trust	3750.00	5027.62	3750.00	5027.62
Longley Trust	0.00	1000.00	1000.00	0.00
Norda Trust	0.00	10018.41	6666.67	3351.74
Crawley Borough Council	0.00	1400.00	1400.00	0.00
Lankelly Chase	0.00	10018.41	6666.67	3351.74
Volunteering England	0.00	25177.50	25177.50	0.00
Diana Princess of Wales Memorial Fund	0.00	10426.00	10426.00	0.00
Eleanor Rathbone Charitable Trust	0.00	2000.00	2000.00	0.00
Esmee Fairbairn Foundation	0.00	21742.73	5413.25	16329.48
29th May 1961 Charitable Trust	0.00	5008.89	3391.08	1617.81
	<u>35245.89</u>	<u>123351.90</u>	<u>102419.51</u>	<u>56178.28</u>

The Allen Lane Foundation gave a grant to the charity of £3,000 to purchase equipment for the office.

The second grant from Allen Lane Foundation is towards the running costs of the charity.

The grant from Awards for All is towards the costs of a server and photocopier and related costs

The grant from Bernadette Charitable Trust is towards computer costs

The grant from A & B Charitable Trust is towards salary costs

## GATWICK DETAINEES WELFARE GROUP

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2009

#### 5. RESTRICTED FUNDS (CONTINUED)

The grant from Tudor Trust is towards salary costs

The grant from Lloyds TSB Foundation for England and Wales is towards salary and running costs.

The second grant from Awards for All is towards training, translating volunteer expenses and website costs

The grant from Joseph Rank Trust is towards salary costs

The grant from Longley Trust is towards running costs

The grant from Norda Trust is towards running costs

The grant from Crawley Borough Council is towards volunteer expenses

The grant from Lankelly Chase is towards running costs

The grant from Volunteering England is towards salary and costs relating to Brook House Immigration Removal Centre

The grant from Diana Princess of Wales Memorial Fund relates to funding to support unaccompanied asylum seeking children and young detainees and parents with children detained at Gatwick Airport, through support and advocacy.

The grant from Eleanor Rathbone Charitable Trust is towards the cost of phonecards

The grant from Esmee Fairbairn Foundation is towards salary costs

The grant from 29 May 1961 Charitable Trust is towards running costs

#### 6. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed Assets £	Current Assets £	Current Liabilities £	Total £
Unrestricted funds	770.10	36312.44	-3457.67	33624.87
The Allen Lane Foundation	426.18	0.00	0.00	426.18
Awards for All	1219.46	0.00	0.00	1219.46
Bernadette Charitable Trust	221.41	0.00	0.00	221.41
The Tudor Trust	0.00	15082.87	0.00	15082.87
Lloyds TSB Foundation for England and Wales	0.00	0.00	0.00	0.00
The Joseph Rank Trust	0.00	9549.97	0.00	9549.97
Norda Trust	0.00	5027.62	0.00	5027.62
Lankelly Chase	0.00	3351.74	0.00	3351.74
Esmee Fairbairn Foundation	0.00	3351.74	0.00	3351.74
29th May 1961 Charitable Trust	0.00	16329.48	0.00	16329.48
	0.00	1617.81	0.00	1617.81
	1867.05	54311.23	0.00	56178.28
	2637.15	90623.67	-3457.67	89803.15

## GATWICK DETAINEES WELFARE GROUP

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2009

#### 7. TRANSACTIONS WITH TRUSTEES

During the period many of the trustees have been involved in visiting detainees and have incurred travelling and other costs in supporting them. Individual members of the trustees have been reimbursed for these travelling and other expenses and are included in the total expenses and amounted to £1,144

#### 8. EMPLOYEES

	2009
	£
Staff costs comprise:	
Salaries	54360.32
Employers national insurance	5061.42
Pension costs	3676.03
	<u>63097.77</u>
The average number of employees was:	
Direct charitable	<u>4</u>

No employee earned more than £60,000 in the year.

#### 9. PENSION COSTS

The charity operates four defined contribution pension schemes. The assets of the schemes are held separately from those of the charity in independently administered funds. The pension cost charge represents contributions payable by the charity to the fund and amounted to £3,676.